



**OSBCC**

# MAKING SCHOOLS WORK



## Who We Are

**T**he Ontario School Board Coordinating Committee of CUPE represents 55,000 education workers across the province. We contribute to student success for both the English and French language boards, and for public and Catholic school boards. Our jobs are central to creating inclusive, stimulating and safe learning environments. We offer students the supports they need to thrive and make the most of their education.

### **We are educational assistants, educational intervenors, and child youth workers**

We look after students with special needs. Our job starts from the moment they arrive at school and carries through their entire school day. We teach life skills such as maintaining personal hygiene, assist students with the use of adaptive equipment and technologies, teach appropriate ways of expressing anger and frustration. As part of the Special Education team we ensure all students have an opportunity to reach their full potential at school. In high schools, we play an integral role in coordinating co-op placements.

### **We are school office administrators**

We arrive before the students and teachers each day, working in the school office to make sure any staff absences are covered. We run Safe Arrival programs. We are often the first point of contact between parents and the school. We

handle door entry for visitors to the school, dispense supplies, and offer clerical support to principals and vice-principals. We do the schools' banking, and maintain ministry reports on attendance. We manage transfers in and out of the school, oversee admission and registration packages, and arrange bussing.

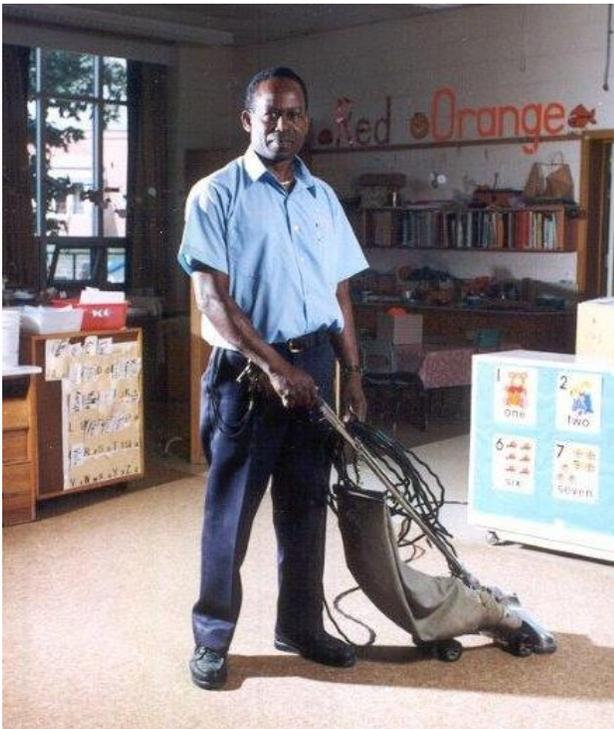


### **We are custodians**

We are constantly on the move in our schools. We are responsible for maintaining safe, clean schools and school properties. We are first at the school ensuring the water is flushed, playgrounds secured and walkways shovelled. During the school day you will see us doing minor repairs, assisting in setting up for special events, keeping floors dry, delivering supplies to classrooms, dealing with couriers, maintaining trash and recycling bins, keeping hallways and classrooms clean and safe.

## **We are tradespeople**

We are integral to the functioning of any school. We are carpenters, electricians, welders, plumbers, painters, glaziers, engineers, facilities technicians, and HVAC specialists. We handle repairs and maintenance beyond that of the work normally handled by custodians. We ensure school equipment is functioning and the building is well-maintained.



## **We are early childhood educators (ECEs)**

We are specialists in play-based learning and early childhood education. We work in partnership with the kindergarten teacher to ensure our youngest students have fun while learning. We assist in the early identification of children who may need additional supports. We create a caring and nurturing environment for young children in their first years of schooling.

## **We are instructors**

We teach English and French as second languages, to children and adults. We deliver a variety of international languages classes to elementary school students. You will also see us working in Parenting and Family Literacy Centres providing support to parents and their pre-schoolers.

## **We are library technicians**

We oversee library activities and work with teacher librarians by cataloguing and ordering books. We help students develop both online and print-based research skills.

## **We are information technologists and programmers**

We work with school computers – installing and managing software, collecting data and generating reports, maintaining servers, running help desks, and wiring computer labs.

## **We are professionals**

We are social workers, speech and language pathologists, and student support workers. We offer professional counselling to students and educators, identifying needs, arranging placements and customizing specific care and support for students who need it.

## **We are student supervisors**

We oversee students in the lunchroom and on the playground. We ensure the safety of students during class time by ensuring only students from the school are present in the school. By building relationships with students, we are able to prevent the escalation of tense situations between students.

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